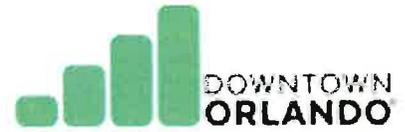


DOWNTOWN DEVELOPMENT BOARD MEETING MINUTES



A meeting of the Downtown Development Board was held on Wednesday, February 18, 2026, at City Hall, 400 South Orange Avenue, Second Floor, Veterans Conference Room, Orlando, Florida. Chair Kimberly Stewart called the meeting to order at 3:01 p.m. noting a quorum was present.

Board Members Present Kimberly Stewart, *Chair*
Dr. Robert M. Spooner
Steve Garrity
Jason Chin

Board Member Not Present Rachel Moalli, *Vice Chair*

Staff Present

Justin Eason, Assistant Director
Dr. Kristen Holmes, Assistant Director
Stacey Young Adams, Chief Assistant City Attorney
Alejandra Caceres, Interactive Media Coordinator
Christina Hyson, Project Manager
Eric Ushkowitz, Business Development Division Manager
Gerhard van der Snel, Downtown Facility Supervisor
Harmon Wattenbarger, Economic Development Coordinator II
Jamisha Bethel, Senior Administrative Assistant
Juliana Bernal Guinand, Project Manager
Kelly Allen, Marketing and Communications Manager
Kim King-Maysonet, Business Development Assistant Manager
Manuel Ospina, Economic Development Coordinator
Mary-Stewart Droege, Project Manager
Michael Whiteman, Economic Development Coordinator
Robyn Gray, Marketing and Communications Coordinator
Rose Garlick, Discover Downtown Manager
Samantha Levine, Housing and Homelessness Initiatives Manager

Approval of Minutes

A motion was made by Jason Chin and seconded by Steve Garrity to approve the January 18, 2026, Downtown Development Board meeting minutes. The motion carried unanimously.

Public Comment

None

New Business

A. 2025-2026 Parramore District, Inc. Funding Agreement *Samantha Levine, Project Manager*

Parramore District, Inc. is an Orlando Main Street with a mission to promote and advocate for the stakeholders and serve as a vehicle for business and community enhancement, while supporting and ensuring economic stability through event programming, design, and heightened community marketing promotions. The agreement between the Downtown Development Board (DDB) and the District provides up to a total of \$29,000 in reimbursable funding to the District for pre-approved events and projects within the District and DDB Area. The Funding Agreement between the DDB and the District includes benchmarks for the

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District to meet including, but not limited to, promoting events within the District conducted by District businesses, the City or its agencies, and assisting in welcoming new businesses to the District.

Staff requested that the DDB approve the Funding Agreement between the DDB and Parramore District, Inc. in the not to exceed amount of \$29,000 for FY 2025-2026, subject to review and approval by the City Attorney's Office and authorize the execution of the Agreement by the Chair and the Executive Director.

A motion was made by Steve Garrity and seconded by Dr. Robert Spooner to approve the 2025-2026 Parramore District, Inc. Funding Agreement and authorize the Chair and Executive Director to execute the Agreement, in substantially the form attached subject to the review and approval of the City Attorney's Office. The motion carried unanimously.

Next Meeting

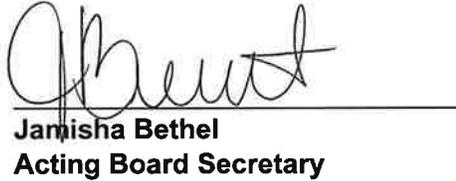
The next regularly scheduled Downtown Development Board will be held on Wednesday, March 25, 2026, at 3:00 p.m. at a location to be determined.

Adjournment

There being no further business to come before the Downtown Development Board, Chair Kimberly Stewart adjourned the meeting at 3:05 p.m.



Justin Eason
Assistant Director



Jamisha Bethel
Acting Board Secretary