

DOWNTOWN DEVELOPMENT BOARD

MEETING AGENDA



Orlando City Hall, Veterans Conference Room, 2nd Floor at 3:00PM

Welcome,

We are glad you have joined us for the February 18, 2026, Downtown Development Board meeting. If you are not on the agenda and would like to speak at the meeting and address the Board, please fill out an appearance request form and hand it to the Board Secretary. The Board is pleased to hear all non-repetitive public comment. Large groups are requested to name a spokesperson. When you are recognized, state your name and address, direct all your remarks to the Board and limit your comments to 3 minutes per item or as set during the meeting.

Written public comment must include your name, address, phone number, and topic. Comments are limited to a maximum of 700 words per item. To submit written public comment, select one of the following options: (1) complete an online comment form on orlando.gov/publiccomments, (2) email to publiccomments@orlando.gov, (3) mail to City Clerk, Public Comment 400 South Orange Avenue, Orlando, FL, 32801, or (4) drop off to the 1st floor Security Station at City Hall. Written public comments received 24 hours in advance of the meeting are distributed to the Board and attached to the related agenda item for public viewing.

Note: Comments that do not include the required information will not be distributed or attached to the agenda. All comments received are public record.

Agenda

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes
 - A. January 28, 2026 – Downtown Development Board Meeting
4. Executive Director's Report – David Barilla, Executive Director
5. Public Comment
6. New Business
 - A. 2025-2026 Parramore District, Inc. Funding Agreement – Samantha Levine, Project Manager
7. Date of Next Meeting
8. Adjournment

DOWNTOWN DEVELOPMENT BOARD • COMMUNITY REDEVELOPMENT AGENCY

City Hall • 400 S. Orange Ave., 6th Floor • P.O. Box 4990 • Orlando, FL 32802-4990

p: 407.246.2555

downtownorlando.com

DOWNTOWN DEVELOPMENT BOARD MEETING AGENDA



Memorandum

To Kimberly Stewart, Chair
Rachel Moalli, Vice Chair
Steve Garrity
Jason Chin
Dr. Robert M. Spooner

From David Barilla, Executive Director of the Downtown Development Board/Community Redevelopment Agency

Date February 18, 2026

Subject Agenda items to be considered at the Downtown Development Board Meeting for February 18, 2026

Approval of Minutes

Staff will be available to answer any questions prior to Board consideration of approving the minutes of the January 28, 2026, Downtown Development Board Meeting.

Executive Director's Report

David Barilla, Executive Director

Public Comment

New Business

A. 2025-2026 Parramore District, Inc. Funding Agreement *Samantha Levine, Project Manager*

Parramore District, Inc. is an Orlando Main Street with a mission to promote and advocate for the stakeholders and serve as a vehicle for business and community enhancement, while supporting and ensuring economic stability through event programming, design, and heightened community marketing promotions. The agreement between the Downtown Development Board (DDB) and the District provides up to a total of \$29,000 in reimbursable funding to the District for pre-approved events and projects within the District and DDB Area. The Funding Agreement between the DDB and the District includes benchmarks for the District to meet including, but not limited to, promoting events within the District conducted by District businesses, the City or its agencies, and assisting in welcoming new businesses to the District.

Staff is requesting that the DDB approve the Funding Agreement between the DDB and Parramore District, Inc. in the not to exceed amount of \$29,000 for FY 2025-2026, subject to review and approval by the City Attorney's Office and authorize the execution of the Agreement by the Chair and the Executive Director

Date of Next Meeting

- The next Downtown Development Board Meeting will be held Wednesday, March 25, 2026, at 3:00 p.m. in Veterans Conference Room.

Adjournment

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PARRAMORE DISTRICT, INC./
DOWNTOWN DEVELOPMENT BOARD
FUNDING AGREEMENT

THIS AGREEMENT, effective as of _____, ___, 2026 (the “Effective Date”), is made and entered into by and between the **PARRAMORE DISTRICT, INC.** (“District”), a Florida not-for-profit corporation and the **DOWNTOWN DEVELOPMENT BOARD OF THE CITY OF ORLANDO**, an agency of the City of Orlando created by referendum in December 1972 under the Orlando Central City Neighborhood Development Board Act, Chapter 71-810, Laws of Florida, codified in Chapter 18 of the Charter of the City of Orlando (“Act”), hereinafter referred to as “DDB”).

W I T N E S S E T H:

WHEREAS, by Section 8(1) of the Act, the DDB has been granted the authority to enter into contracts and agreements; and

WHEREAS, the Project DTO process for visioning downtown Orlando noted the importance of supporting diverse art, cultural, and entertainment opportunities as well as other special events within the DDB area (“DDB Area”), as shown on Exhibit “A”; and

WHEREAS, the District’s mission is to bridge the gap between its rich history and progressive future, while encouraging the vitality of meaningful community engagement between residents and business owners; and

WHEREAS, by its boundaries overlapping with the DDB Area, the District is able to conduct collaborative events and initiatives within the DDB Area; and

WHEREAS, the DDB desires to have the District assist the DDB in fulfilling its goal of supporting a variety of events and opportunities within the DDB area by providing certain programs and conducting certain activities within the DDB Area as contemplated by this Agreement; and

WHEREAS, the DDB finds and declares it is in the public’s best interest to assist the District by providing reimbursement funding to the District in the amount of up to twenty-nine thousand dollars (\$29,000.00) pursuant to the terms herein and contingent upon the District meeting the performance standards set forth in Exhibit “B” attached hereto, and incorporated herein, by reference.

NOW, THEREFORE, in consideration of the premises and mutual covenants hereinafter contained, the parties do agree as follows:

- 1) **Incorporation of Premises:** The preamble of this Agreement set forth above is true and correct and is incorporated herein as if fully set out below. All exhibits to this Agreement are hereby deemed a part hereof.

- 2) Term: The term of this Agreement shall commence on February 18, 2026, and shall, unless sooner terminated as provided herein, automatically terminate on September 30, 2026.
- 3) Obligations of the District: The District will provide programs within the DDB Area as generally described in Exhibit "A", attached hereto and incorporated herein by this reference. District shall use the Funds provided by the DDB pursuant to section 4 below only for the purposes described in this Agreement, including the exhibits attached hereto, to generally include completing public improvement and beautification projects within the District and DDB Area, such as banners, plants, planter pots, and public art, and holding events within the District and DDB Area. The District shall remain in compliance with the performance standards set forth in Exhibit "B" at all times during the term of this Agreement.
- 4) DDB's Obligations:
 - a) Subject to the District's compliance with the terms herein, at any time during the Term, the District may make requests of the DDB for reimbursement funding for specific beautification or improvement projects or events occurring within the DDB Area up to a cumulative amount of Twenty-Nine Thousand Dollars (\$29,000.00) (the "Funds"). Individual requests to use all or a portion of the Funds towards a specific project or event shall be made by submission of a request to the Executive Director on the Event/Project Proposal Form set forth on Exhibit "B", attached hereto and incorporated herein by this reference, detailing the project or event, the amount of Funds requested to be utilized for such project or event, and how such project or event meets the DDB's goals of providing a superior pedestrian experience, supporting arts and cultural opportunities, and encouraging a variety of events to bring people downtown. In order to be eligible for Funds, the project or event must take place within the DDB Area. The Executive Director shall review such requests and approve those which best meet the DDB's goals, as determined in his sole discretion.
 - b) The funding for approved projects or events will be provided on a reimbursement basis in a cumulative amount of up to Twenty-Nine Thousand Dollars (\$29,000.00) (the "Funds") to be paid pursuant to the terms and conditions set forth herein. Payments will be made directly to the District upon invoice by District within thirty (30) days of the DDB's acceptance of all required documentation including the applicable Post Event/Project Summary Report required in Section 5 below.
 - c) The DDB's obligation to make any payment under this Agreement is expressly contingent upon the District's compliance at all times with the performance standards outlined in Exhibit "C". Provided the DDB has determined that the District has complied with the terms and conditions of this Agreement, including compliance with the performance standards in Exhibit "C", the DDB shall make the appropriate payments as provided in subsection b above.
 - d) The District expressly understands that the total amount to be paid by the DDB under this Agreement shall not exceed twenty-nine thousand dollars (\$29,000.00).

5) Reporting:

a) Post Event or Project Reports:

Within sixty (60) days of the ending time of each event or completion of each project for which funding is approved under (4)(a) hereof, District shall submit to the DDB's Division Fiscal Manager, a Post Event/Project Summary Report in the form attached hereto as Exhibit "D" and incorporated herein by this reference, which describes the event or project, number of attendees (for events only), participating downtown businesses, and other pertinent information. When submitting the Post Event/Project Summary Report, the District must include all required documentation, including an invoice, receipts showing payments made for Event or Project costs for which reimbursement is being requested, and any other documentation requested by the DDB.

b) Report Submittals:

The reports should be sent by regular mail to the Downtown Development Board, Attn: Executive Director, 400 South Orange Avenue, 6th floor, Orlando, Florida 32801 and emailed to crafiscal@orlando.govmailto:tiffany.stephens@downtownorlando.com, to the attention of the Division Fiscal Manager for DDB. Failure to comply with the requirement for submission of such reports shall constitute grounds for termination of this Agreement and may result in the ineligibility of the District to receive Funds from the DDB.

6) Books and Records/Audit:

- a) The District shall maintain books, records, and other evidence relating to the District's use of the Funds provided by the DDB hereunder (hereinafter referred to as the "Books and Records") in accordance with generally accepted accounting principles, procedures and practices, which documents the expenditures in a manner that fulfills the requirements of this Agreement.
- b) The District expressly acknowledges that the DDB shall have the right to audit the Books and Records from time to time for compliance by the District with the terms, conditions, limitations, restrictions and requirements of this Agreement, which shall extend for a period of three (3) years after the term of this Agreement.
- c) The DDB shall, upon reasonable notice, have full access during normal business hours for inspection, review and audit of the Books and Records.

7) Repayment of Funds: The District shall be liable for repayment of any Funds disbursed under the terms of this Agreement, which may be deemed by the DDB to have been dispersed in error, or which are used by the District in violation of this Agreement.

- 8) Monitoring: The District shall permit the DDB to monitor the operation of the downtown facility by the District to ensure compliance with the terms of this Agreement. The District shall, to assist monitoring of its program, provide to the DDB or the DDB's designee access to all client records and such other information as the DDB may deem necessary.
- 9) Termination:
- a) If the District breaches any material term of this Agreement and such breach remains uncured, the DDB may terminate the whole or any part of this Agreement. Before the DDB may exercise its right of termination, the DDB shall provide written notice to the District of the District's breach or default and the District shall have thirty (30) days thereafter within which to cure the breach or default.
 - b) Waiver by the DDB of breach of any of the provisions of this Agreement shall not be deemed a waiver of any other or subsequent breach and shall not be construed to be a modification of the terms of this Agreement.
 - c) In the event of termination of this Agreement by the DDB for the District's breach, the District shall return to the DDB all unused Funds as of the date of termination.
 - d) If the DDB breaches any material term of this Agreement and such breach remains uncured, the District may terminate the whole or any part of this Agreement. Before the District may exercise its right of termination, the District shall provide written notice to the DDB of the DDB's breach or default and the DDB shall have thirty (30) days thereafter within which to cure the breach or default.
 - e) Waiver by the DDB of breach of any of the provisions of this Agreement shall not be deemed a waiver of any other provision or subsequent breach and shall not be construed to be a modification of the terms of this Agreement.
 - f) In the event of termination of this Agreement by the District for the DDB's breach, the DDB shall reimburse the District for all reasonable and provable costs incurred by the District as of the date of termination that the District would have paid with the Funds but for the termination, provided that any unused Funds previously paid to the District shall be applied to such reimbursement, and any unused Funds thereafter shall be returned to the DDB.
- 10) Indemnification: The District agrees to indemnify, defend and hold harmless the DDB, City, and their employees, agents and elected and appointed officials, from and against any and all liability, claims, demands, damages, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, including attorneys' fees for trial and on appeal, of any kind and nature arising or growing out of or in any way connected with any or all of the following: (1) the acts or omissions of the District, its employees, officers, directors, or agents related to this Agreement, (2) the operation of the District's activities, or (3) the mere existence of this Agreement itself.

- 11) Insurance: The District shall have in force during the Term of this Agreement the insurance coverage listed below. The District will provide valid Certificates of Insurance to the DDB, within ten (10) days of the effective date of this Agreement to verify such coverage. For Commercial General Liability and Commercial Automobile Coverage, the insurance coverage shall contain a provision that any company issuing an insurance policy for the Services shall provide not less than thirty (30) days advance written notice to the DDB prior to cancellation, termination, or material change of any policy of insurance (except for notice of non-payment of premium for which not less than ten (10) days advance notice in writing shall be required). In addition, the District shall immediately provide written notice to the DDB upon receipt of notice of cancellation of an insurance policy or a decision to terminate an insurance policy. All certificates of insurance shall clearly state that all applicable requirements have been satisfied, including certification that the policies are of the “occurrence” type. All insurance coverages furnished except workers’ compensation and employers’ liability shall include the City and DDB and their officers, elected officials, and employees as additional insureds with respect to the provision of the programs described in Exhibit “A” and other approved events and projects for which Funds are used. The City and DDB shall not by reason of their inclusion under these policies incur liability to the insurance carrier for payment of premium for these policies. The District shall require their insurance carriers, with respect to all insurance policies, to waive all rights of subrogation against the City and DDB and their officers, elected officials, agents and employees.
- a) Commercial General Liability – The District will provide and maintain a commercial general liability policy (“occurrence” type policy) with limits of not less than \$1,000,000 Combined Single Limit (CSL) each occurrence bodily injury and property damage, or its equivalent.
 - b) Commercial Automobile Liability – The District will provide coverage for all owned, non-owned and hired vehicles for limits of not less than \$1,000,000 Combined Single Limit (CSL) each occurrence bodily injury and property damage, or its equivalent.
 - c) Workers' Compensation and Employer’s Liability – The District will provide full and complete Workers' Compensation coverage as required by Florida state law, as well as Employer’s Liability coverage of not less than \$100,000 each occurrence.
- 12) Force Majeure: The parties shall use reasonable diligence to ultimately fulfill the intent of this agreement but shall not be liable to each other, or their successors or assigns, for damages, costs, attorney's fees (including costs or attorney's fees on appeal) for breach of contract, or otherwise for failure, suspension, diminution, or other variations of services occasioned by any cause beyond the control and without the fault of the parties. Such causes may include but shall not be limited to, Acts of God, or of the public enemy, acts of other government (including regulatory entities or court) in its sovereign or prior contractual capacity, fires, floods,

epidemics, quarantines, restrictions, strikes, or failure or breakdown of transmission or other facilities.

13) Nonassignability: The District may not assign its rights hereunder without the prior written consent of the DDB, which assignment may be agreed to, denied, or conditioned in part or in whole as DDB deems appropriate in its sole discretion. A successor agency does not automatically have any rights to the Funds disbursed under this Agreement by its position as a successor. A successor agency must receive prior approval from the DDB before it can receive Funds. Failure to comply with this section may result in immediate termination of this Agreement.

14) Controlling Laws:

- a) This Agreement and the provisions contained herein shall be construed, controlled, and interpreted according to the laws of the State of Florida, and all duly adopted ordinances, regulations, and policies of the City of Orlando and the DDB now in effect and those hereinafter adopted.
- b) The location for settlement of any and all claims, controversies, or disputes, arising out of or relating to any part of this Agreement, or any breach hereof, shall be Orange County, Florida.

15) Miscellaneous:

- a) The District warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for them, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual for firm, other than a bona fide employee working solely for them, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement.
- b) The District warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin or marital status.
- c) This Agreement constitutes the entire agreement between the parties with respect to the specific matters contained herein and supersedes all previous discussions, understandings, and agreements. Amendment to or waivers of the provisions herein shall be made by the parties in writing.
- d) This Agreement is solely for the benefit of the parties signing hereto and no right, nor any cause of action shall accrue to or for the benefit of any third party.
- e) If any sentence, phrase, paragraph, provision or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall

be deemed and independent provision and such holding shall not affect the validity of the remaining portion hereto.

- f) It is mutually understood and agreed that nothing contained in this Agreement is intended, or shall be construed, as in any way creating or establishing the relationship as partner or joint venturers between the parties hereto or as constituting the District as the agent or representative of the DDB for any purpose or in any manner whatsoever.
- g) District certifies that that no officer or employee of the DDB, nor their spouse or child, serves as an officer, partner, director or proprietor of, nor has a material interest in District.
- h) The District hereby represents, warrants, and certifies that it does not use coercion for labor or services as defines in Section 787.06 Florida Statutes and that it has provided the Human Trafficking Affidavit attached hereto as Exhibit "E".

16) Notices: Any notices required or allowed herein under shall be in writing and given by certified mail, return receipt requested, or in person with proof of delivery to the addresses below or such other addresses either party shall have specified by written letters to the other party delivered in accordance herewith:

DDB: Executive Director
City of Orlando Downtown Development Board
400 South Orange Avenue, 6th Floor
Orlando, FL 32801

AND

Office of Economic Development Director
City of Orlando
400 South Orange Avenue, 6th Floor
Orlando, FL 32801

District: Executive Director
P.O. Box 1386
Orlando, FL 32802

IN WITNESS WHEREOF, the parties hereto have executed these presents and have set their hands and seals each upon the date so indicated.

Signatures on following pages

PARRAMORE DISTRICT, INC.

By _____

WITNESSES:

(1) _____
Print Name: _____

(2) _____
Print Name: _____

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me by means of
☐ physical presence or ☐ online notarization, this _____ day of _____, 2026,
by _____ (name of person) as _____ (type of authority,
(e.g., officer, trustee, attorney in fact, etc.) for Parramore District, Inc.

Signature of Notary Public – State of Florida
Print, Type, or Stamp Notary Name: _____

(Affix Notary Stamp or Seal Above)

____ Personally Known or ____ Produced Identification
Type of Identification Produced _____:

DOWNTOWN DEVELOPMENT BOARD

By: _____
Chair

ATTEST:

David Barilla
Executive Director

STATE OF FLORIDA
COUNTY OF ORANGE

The foregoing instrument was acknowledged before me by means of ☐ physical presence
or ☐ online notarization, this _____ day of _____, 2026, by
_____ and David Barilla. as the Chair and Executive Director, respectively, for the
Downtown Development Board.

Signature of Notary Public – State of Florida
Print, Type, or Stamp Notary Name:_____

(Affix Notary Stamp or Seal Above)

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the DDB, only.

_____, 2026.

Chief Assistant City Attorney
Orlando, Florida

Exhibit “A”

About Us



About Us:

Parramore District office is located at:

430 S Parramore Ave
Orlando, FL 32805 STE B

Mission- Parramore district is a nonprofit committed to bridging the gap between our rich history and progressive future, while encouraging the vitality of meaningful community engagement between residents and business owners.

Vision- When the past informs the future our main street understands the impact of preserving and embracing Parramore’s history, heritage, and heart. We aim to create a space where our stakeholders feel safe and empowered to develop their own legacy and future stories.

Goals for 2026:

- Bring our 1st Jazz on church event to the district and create long term events
- Driving more foot traffic to the district from all who live, work, and play in the “city beautiful”.
- Bike repair station installation through the district and landscape improvements
- Hosting our 1st community on the corner event geared towards connecting residences and businesses
- Parramore Run an interactive 1 mile run through the district paired with a coffee cool down party after
- Parramore Walk of Fame Dedication

Programs for 2026:

- Promotion committee recognizing new business to the district
 - Grow membership with businesses in the district by hosting quarterly business roundtable discussions
 - Economic vitality committee hosting programs to bring financial resources to the business of the district
-

Exhibit “B”

**Parramore Main Street
Event/Project Proposal Form**

Proposed Event/Project Name:

Proposed Event Date and Time:

Proposed Event/Project Location:

Funding request(reimbursement):

Total Budget for Event/Project:

Please attach itemized budget

Please provide a complete description of the event or project, including goals, objectives, methods of determining success, and planned promotion or marketing of the event or project.

How does your event or project support or involve downtown businesses, restaurants, retailers, and hoteliers?

How does your event or project celebrate local arts and culture?

How does your event or project involve the community and create shared experiences?

Identify any creative partnership or collaborations (e.g. local businesses, artist, cultural organizations) for the project or event.

For events, describe the economic impact the event will bring to downtown Orlando.

Also, for events:

Is the event open to the public?

Is the event free and/or expected cost for attendees?

What is the anticipated attendance?

Exhibit “C”

Performance Standards

- The District will uphold its mission to create a vibrant community for its business owners, residents, and visitors through events, public art, and design.
- The District will help promote events held by District businesses and downtown technology and art related groups, as well as City/CRA/DDB sponsored events within the District and other relevant events.
- The District will coordinate with the DDB staff to determine a manner in which to assist Discover Downtown in welcoming new businesses to the district.
- The District will provide the DDB with opportunities to participate in District hosted events and will recognize the DDB as sponsors of selected events, displaying the Downtown Orlando logo on event related marketing materials, including spotlights in social media and newsletters.

Exhibit "D"

Parramore District Post Event/Project Summary Report

Date Submitted _____

EVENT SUMMARY MUST BE LEGIBLE AND FILLED OUT COMPLETELY. IT MUST BE SUBMITTED WITHIN 60 DAYS OF YOUR EVENT OR PROJECT COMPLETION OR YOU MAY FORFEIT FUNDING. PLEASE E-MAIL YOUR COMPLETED FORM AND BACK-UP DOCUMENTATION TO crafiscal@orlando.gov .

Title of Event or Project _____

Funding Amount Approved _____

Event/Project Summary Prepared by _____

Email _____

For Events: Date of Event _____ Event Location _____

Day of the week _____ Beginning time _____ Ending time _____

Expected Attendance _____ Actual Attendance _____

Was there media coverage? _____ If yes, please describe _____

Economic Impact of Event: _____

Written Synopsis of the Event/Project _____

Please indicate how the DDB's goals set forth in section 4(a) of the Agreement were met and submit examples of how the DDB was recognized and the Downtown Orlando Logo was used on marketing materials for the Event or Project, including spotlights in social media and newsletters?

Please attach a detailed copy of the event financial report for review.

Please attach an invoice for the funding (on your letterhead, including your federal Tax ID Number).

Please also attach copies of paid invoices and evidence of payment thereof.

Explain how the District has met the following performance standards in Exhibit C of the Agreement:

How has the District upheld its mission to bridge the gap between its rich history and progressive future, while encouraging the vitality of meaningful community engagement between residents and business owners?

How has the District helped promote events held by District businesses and downtown technology and art related groups, as well as City/CRA/DDB sponsored events within the District and other relevant events?

How has the District coordinated with the DDB staff to determine a manner in which to assist Discover Downtown in welcoming new businesses to the District?

I, _____, do hereby certify that the information submitted on this form is correct.

Signed _____ Date _____
(Signature required)

Reimbursement will be made up to the amount approved by the DDB provided all conditions were met. This form must be completed and returned along with all supporting documentation within 60 days after the Event with an invoice to:

City of Orlando Downtown Development Board
Attn: Division Fiscal Manager
400 S. Orange Avenue
6th Floor
Orlando, FL 32801
Phone: (407) 246-2608
E-mail: crafiscal@orlando.gov

Failure to submit this report within 60 days after the event may cause funding to be forfeited

Exhibit "E"
Human Trafficking Affidavit

Instruction: "Vendor", defined as any person or nongovernmental entity seeking to engage in business with the Downtown Development Board of the City of Orlando ("DDB"), must complete the following form.

The undersigned, on behalf of Vendor, hereby attests as follows:

- A.** Vendor understands and affirms that Section 787.06(13), Florida Statutes, prohibits the DDB from executing, renewing, or extending a contract to entities that use coercion for labor or services, with such terms defined as follows:
- **"Coercion"** means: **(1)** using or threatening to use physical force against any person; **(2)** restraining, isolating, or confining or threatening to restrain, isolate, or confine any person without lawful authority and against her or his will; **(3)** using lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or services are not respectively limited and defined; **(4)** destroying, concealing, removing, confiscating, withholding, or possessing any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person; **(5)** causing or threatening to cause financial harm to any person; **(6)** enticing or luring any person by fraud or deceit; or **(7)** providing a controlled substance as outlined in Schedule I or Schedule II of Section 893.03, Florida Statutes, to any person for the purpose of exploitation of that person.
 - **"Labor"** means work of economic or financial value.
 - **"Services"** means any act committed at the behest of, under the supervision of, or for the benefit of another. The term includes, but is not limited to, forced marriage, servitude, or the removal of organs.
- B.** Vendor hereby attests, under penalty of perjury, that Vendor does not use coercion for labor or services as defined in Section 787.06(2), Florida Statutes.

I, the undersigned, am an officer or representative of the nongovernmental entity named below, and hereby represent that I: make the above attestation based upon personal knowledge; am over the age of 18 years and otherwise competent to make the above attestation; and am authorized to legally bind and make the above attestation on behalf of the Vendor. **Under penalties of perjury, I declare that I have read the forgoing document and that the facts stated in it are true.** Further Affiant sayeth naught.

Vendor: _____

Authorized Signature: _____ **Date:** _____

Printed Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this ____ day of _____, 20____, by _____, as _____ on behalf of the company/corporation. They ☐ are personally known to me or ☐ have produced _____ as identification.

Signature of Notary Public

Name of Notary Typed, Printed or Stamped

My Commission Expires: _____