



DDB

A meeting of the Downtown Development Board was held on Wednesday, August 24, 2022 at City Hall, 400 South Orange Avenue, Second Floor, Veterans Conference Room, Orlando, Florida. Chair Jamie Barati called the meeting to order at 3:00 p.m. noting a quorum was present.

MEMBERS PRESENT: Jamie Barati, Chair
 Monica McCown, Vice Chair
 Eugene Jones
 Kimberly Stewart

COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD REPRESENTATIVE
PRESENT:
 Doug Taylor

STAFF PRESENT: Mayor Buddy Dyer
 Thomas C. Chatmon Jr., Executive Director
 David Barilla, Assistant Director
 Walter Hawkins, Director of Urban Development
 Brooke R. Bonnett, Economic Development Director
 Christel Brooks, Fiscal Coordinator
 Felix Roman, Board Secretary
 Liz Nigro, Senior Administrative Assistant
 Kelly Allen, Marketing and Communications Manager
 Nicole Sisson, Interactive Media Coordinator
 Chelsey Parrish, Special Event Coordinator
 Michael Whiteman, Economic Development Coordinator III
 Tiffany Stephens, Fiscal Division Manager
 Rose Vignetti-Garlick, Downtown Information Center Manager
 Gerhard van der Snel, Downtown Facilities Supervisor
 Mercedes Blanca, Project Manager
 Justin Eason, Nighttime Economy Manager
 Jason Wojkiewicz, Budget Analyst IV
 Mark Rendini, Downtown Ambassador Operations Manager

Approval of Minutes:

- a. A motion was made by Monica McCown and seconded by Eugene Jones to approve the July 27, 2022 Downtown Development Board meeting minutes. The motion carried unanimously.

- b. A motion was made by Monica McCown and seconded by Kimberly Stewart to approve the August 17, 2022 DDB/CRAAB Budget Workshop Meeting minutes. The motion carried unanimously.

Executive Director's Report – Thomas C. Chatmon Jr. & David Barilla

Thomas C. Chatmon Jr., Executive Director, introduced David Barilla, Assistant Director, to the Board. David presented a PowerPoint informing the Board on Downtown Late-Night Uses Code Amendments. Items reviewed were:

- Recent Events
 - Visitation data for 2022 and how numbers are trending above 2019
 - Violent crime in downtown Orlando
 - Downtown Master Plan
- Code Changes
 - Land Development Code Proposals – Downtown Entertainment Area
 - Surface Parking Lot Safety
 - Sound Attenuation
 - Special Use Permits

Public Comment: None

New Business:

a. 2022-2023 Proposed Budget and Resolution – Tiffany Stephens, Fiscal Manager

Staff requested approval of the attached Fiscal Year 2022-2023 Downtown Development Board Budget and adoption of the Resolution, directing staff to disburse funds in accordance with the proposed budget and authorization for the Chair and Executive Director to execute the Resolution.

A motion was made by Monica McCown and seconded by Kimberly Stewart to approve the attached Fiscal Year 2022-2023 Downtown Development Board Budget and adoption of the Resolution, directing staff to disburse funds in accordance with the proposed budget and authorization for the Chair and Executive Director to execute the Resolution. The motion carried unanimously.

b. 2022-2023 DDB/CRA Cost Share Agreement – Tiffany Stephens, Fiscal Manager

The Cost Share Agreement between the CRA and DDB outlines the terms under which the DDB and CRA will share administrative costs for FY 2022-2023.

Staff requested approval of the attached Cost Share Agreement for FY 2022-2023 between the Downtown Development Board and the Community Redevelopment Agency and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office.

A motion was made by Monica McCown and seconded by Eugene Jones to approve the attached Cost Share Agreement for FY 2022-2023 between the Downtown Development Board and the Community Redevelopment Agency and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office. The motion carried unanimously.

c. **2022-2023 City Services Agreement – Tiffany Stephens, Fiscal Manager**

The City Services Agreement outlines the terms under which the City will provide administrative and professional support to the DDB.

Staff requested that the Downtown Development Board approve the attached City Services Agreement for FY 2022-2023 between the City of Orlando and the Downtown Development Board and authorize the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office.

A motion was made by Monica McCown and seconded by Eugene Jones that the Downtown Development Board approve the attached City Services Agreement for FY 2022-2023 between the City of Orlando and the Downtown Development Board and authorize the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office. The motion carried unanimously.

Date of Next Meeting

The next regularly scheduled Downtown Development Board meeting will be held September 28, 2022 3:00 p.m. in Veterans Conference Room.

Adjournment

There being no further business to come before the Downtown Development Board, Chair Jamie Barati adjourned the meeting at approximately 3:35 p.m.



Thomas C. Chatmon Jr.
Executive Director



Felix Roman
Board Secretary