



**DDB**

A meeting of the Downtown Development Board was held on Wednesday, July 22, 2020 via Zoom Virtual Webinar. Chair Bill Lambert called the meeting to order at 3:02 p.m., noting a quorum was present

MEMBERS PRESENT: Bill Lambert, Vice Chair  
Marissa John  
Eugene Jones  
Monica McCown

MEMBER ABSENT: Jamie Barati

COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD REPRESENTATIVES PRESENT:

Doug Taylor  
Commissioner Victoria Siplin

STAFF PRESENT: Buddy Dyer, Mayor  
Thomas C. Chatmon Jr, Executive Director  
David Barilla, Assistant Director  
Christel Brooks, Administrative Specialist  
Ashley Edwards, Board Secretary  
Kelly Allen, Marketing and Communications Manager  
Nicole Sisson, Interactive Media Coordinator  
Stacey Adams, Assistant City Attorney  
Tiffany Stephens, Fiscal Manager  
Kimberley Allonce, Economic Development Coordinator III  
Dominique Greco, Project Manager  
Mary-Stewart Droege, Project Manager  
Mark Rendini, Downtown Ambassador Program Operations Manager  
Kyle Reynolds, Economic Development

**Election of Officers:**

A motion was made by Eugene Jones and seconded by Monica McCown to elect Bill Lambert as Chair, Jamie Barati as Vice Chair and Ashley Edwards as Board Secretary. The motion carried unanimously.

**Special Acknowledgment:**

Mayor Buddy Dyer acknowledged Wendy Connor for her service to the Downtown Development Board. Thomas C. Chatmon Jr., Executive Director presented Ms. Connor with a service award. The Board thanked Mayor Dyer and Mr. Chatmon for their presentation.

**Approval of Minutes:**

A motion was made by Monica McCown and seconded by Eugene Jones to approve the minutes for the June 24, 2020 Downtown Development Board meeting. The motion carried unanimously.

**Executive Director Report:**

Thomas C. Chatmon Jr., Executive Director, gave a PowerPoint presentation on future events in Downtown Orlando, including Cinema in the sky to be held at the Geico Garage. Mr. Chatmon also announced the opening of Big Apple Deli and Café. The Board thanked Mr. Chatmon for his presentation.

**Public Comment:**

Ms. Lawanna Gelzer expressed her concerns regarding the expenditure of DDB funds. The Board thanked Ms. Gelzer for her input.

**New Business:**

- a. **Special Event Funding Program – Thomas C. Chatmon Jr., Executive Director** - In light of the current pandemic and the associated advisories related to group gatherings, staff is recommending that with respect to the Special Events Funding Program, the DDB temporarily suspend the overall Program and only receive applications under the temporary Policy Update approved in May related to marketing of business re-opening events (COVID-19) for the foreseeable future. Staff will continue to monitor the situation and will bring a recommendation back to the Board when it believes it to be appropriate based on governmental guidelines and advisories to encourage large group events as contemplated under the Program.

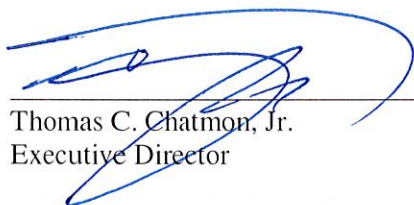
A motion was made by Monica McCown and seconded by Eugene Jones to temporarily suspend the overall Special Events Program and only receive applications under the temporary Policy Update approved in May until such time as staff brings back a recommendation to the Board when appropriate based on governmental guidelines and advisories. The motion carried unanimously.

**Date of Next Meeting**

- a. A workshop of the Downtown Development Board and Community Redevelopment Agency Advisory Board will be held Wednesday, August 19, 2020 at 1:30 p.m.
- b. The next regularly scheduled CRA Advisory Board meeting will be held August 26, 2020 at 3:00 PM.

**Adjournment**

There being no further business to come before the Downtown Development Board, Chair Bill Lambert adjourned the meeting at approximately 3:57 p.m.

  
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Thomas C. Chatmon, Jr.  
Executive Director

  
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Ashley Edwards  
Board Secretary