



**DDB**

**MEETING NOTICE**

**Welcome,**

**We are glad you have joined us for the June 23, 2021 Downtown Development Board meeting. The Board is pleased to hear all non-repetitive public comments. Large groups are requested to name a spokesperson. When you are recognized, state your name and address, direct all your remarks to the Board and limit your comments to 5 minutes per item or as set during the meeting.**

**Written Public Comment**

**Written public comment must include your name, address, phone number, and topic. Comments are limited to a maximum of 700 words per item. To submit written public comment, select one of the following options: (1) complete an online comment form on [orlando.gov/publiccomments](http://orlando.gov/publiccomments), (2) email to [publiccomments@orlando.gov](mailto:publiccomments@orlando.gov), (3) mail to City Clerk, Public Comment 400 South Orange Avenue Orlando, FL 32801, or (4) drop off to the 1st floor Security Station at City Hall. Written public comments received 24 hours in advance of the meeting are distributed to the Board and attached to the related agenda item for public viewing.**

**Note: Comments that do not include the required information will not be distributed or attached to the agenda. All comments received are public record.**

**Anyone requiring assistance to participate in this virtual meeting should contact the City Clerk's Office as soon as possible at 407-246-2251 or [cityclerk@orlando.gov](mailto:cityclerk@orlando.gov)**

**AGENDA**

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes
  - a. May 26, 2021 – Downtown Development Board Meeting
4. Executive Director's Report – Thomas C. Chatmon Jr., Executive Director
5. Public Comment
6. New Business
  - a. DDB Millage Rate – Victoria Nguyen, Fiscal Manager
7. Date of Next Meeting
8. Adjournment

Persons wishing to appeal any decision made with respect to any matter considered at the Downtown Development Board meeting, will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 24 hours in advance of the meeting at 407-246-2251.



**MEMORANDUM**

**TO:** Bill Lambert, Chair  
Jamie Barati, Vice Chair  
Marissa John  
Monica McCown  
Eugene Jones

**FROM:** Thomas Chatmon, Executive Director of the Downtown Development Board/Community Redevelopment Agency

**DATE:** June 23, 2021

**SUBJECT:** Agenda items to be considered at the Downtown Development Board Meeting for June 23, 2021.

**Approval of Minutes:**

Staff will be available to answer any questions prior to Board consideration of approving the minutes of the May 26, 2021 Downtown Development Board Meeting.

**Executive Director's Report:** Thomas C. Chatmon Jr., Executive Director

**Public Comment:**

**New Business:**

- a. **DDB Millage Rate – Victoria Nguyen, Fiscal Manager** - DDB Millage Rate: Staff is requesting that the DDB recommend to City Council that it adopt a millage rate of 1.000 for Fiscal Year 2021-2022.

**Date of Next Meeting:** – July 28, 2021, at 3:00 PM.

**Adjournment:**