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A meeting of the Community Redevelopment Agency Advisory Board was held on Wednesday, August 24, 2021 at City Hall, 400 South Orange Avenue, Second Floor, Veterans Conference Room, Orlando, Florida. Chair Jamie Barati called the meeting to order at 3:35 p.m. noting a quorum was present.

MEMBERS PRESENT: Jamie Barati, Chair
 Monica McCown, Vice Chair
 Eugene Jones
 Kimberly Stewart
 Doug Taylor

STAFF PRESENT: Thomas C. Chatmon Jr., Executive Director
 David Barilla, Assistant Director
 Walter Hawkins, Director of Urban Development
 Brooke R. Bonnett, Economic Development Director
 Christel Brooks, Fiscal Coordinator
 Felix Roman, Board Secretary
 Liz Nigro, Senior Administrative Assistant
 Kelly Allen, Marketing and Communications Manager
 Nicole Sisson, Interactive Media Coordinator
 Chelsey Parrish, Special Event Coordinator
 Michael Whiteman, Economic Development Coordinator III
 Tiffany Stephens, Fiscal Manager
 Rose Vignetti-Garlick, Downtown Information Center Manager
 Gerhard van der Snel, Downtown Facilities Supervisor
 Mercedes Blanca, Project Manager
 Justin Eason, Nighttime Economy Manager
 Jason Wojkiewicz, Budget Analyst IV
 Mark Rendini, Downtown Ambassador Operations Manager

Approval of Minutes

- a. A motion was made by Monica McCown and seconded by Doug Taylor to approve the July 27, 2022 CRA Advisory Board meeting minutes. The motion carried unanimously.
- b. A motion was made by Monica McCown and seconded by Doug Taylor to approve the August 17, 2021 DDB/CRAAB Budget Workshop Meeting minutes. The motion carried unanimously.

Parramore Update – Walter Hawkins, Director of Urban Development

Walter Hawkins, Director of Urban Development, presented a PowerPoint to the Board informing them of various updates regarding the Parramore community, businesses, and recent and future events such as:

- Information regarding Phase 2 of Parramore Oaks
- Parramore Community Engagement Council 2022 Highlights
- Luminary Green Park at Creative Village Official Opening on August 30, 2022
- Dr. J.B. Callahan Neighborhood Anniversary Celebration
- Rising Up Parramore: Parramore Mural Dedication Ceremony

Public Comment: None

New Business:

a. **2022-2023 Proposed Budget and Resolution – Tiffany Stephens, Fiscal Manager**

Staff requested that the CRA Advisory Board recommend to the CRA approval of the attached FY 2022-2023 Community Redevelopment Agency Budget, adoption of the Resolution, and authorization for the Chair and Executive Director to execute the Resolution.

A motion was made by Monica McCown and seconded by Doug Taylor to recommend to the CRA approval of the attached FY 2022-2023 Community Redevelopment Agency Budget, adoption of the Resolution, and authorization for the Chair and Executive Director to execute the Resolution. The motion carried unanimously.

b. **2022-2023 DDB/CRA Cost Share Agreement – Tiffany Stephens, Fiscal Manager**

The Cost Share Agreement between the CRA and DDB outlines the terms under which the DDB and CRA will share administrative costs for FY 2022-2023.

Staff requested approval of the attached Cost Share Agreement for FY 2022-2023 between the Downtown Development Board and the Community Redevelopment Agency and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office.

A motion was made by Monica McCown and seconded by Doug Taylor to recommend to the CRA approval of the attached Cost Share Agreement for FY 2022-2023 between the Downtown Development Board and the Community Redevelopment Agency and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office. The motion carried unanimously.

c. **2022-2023 City Services Agreement – Tiffany Stephens, Fiscal Manager**

The City Services Agreement outlines the terms under which the City will provide administrative and professional support to the CRA in its implementation of the Community Redevelopment Plan.

Staff requested that the CRA Advisory Board recommend to the CRA approval of the attached

City Services Agreement for FY 2022-2023 between the City of Orlando and the Community Redevelopment Agency and authorize the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office.

A motion was made by Monica McCown and seconded by Kimberly Stewart to recommend to the CRA approval of the attached City Services Agreement for FY 2022-2023 between the City of Orlando and the Community Redevelopment Agency and authorize the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office. The motion carried unanimously.

d. 2022-2023 Seniors First – Senior Tran Funding Agreement – Tiffany Stephens, Fiscal Manager

Our annual agreement between Seniors First, Inc. and the Community Redevelopment Agency to provide a senior transportation service to residents of 12 downtown senior housing complexes.

Staff requested that the CRA Advisory Board recommend to the CRA approval of the agreement for a period of October 1, 2022 to September 30, 2023 for up to a total amount of \$61,413.86 and authorize the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office.

A motion was made by Monica McCown and seconded by Eugene Jones to recommend to the CRA approval of the attached agreement for a period of October 1, 2022 to September 30, 2023 for up to a total amount of \$61,413.86 and authorize the Chair and Executive Director to execute the Agreement, subject to review and approval by the City Attorney's Office. The motion carried unanimously.

e. Downtown Orlando Inc., (DOP) Funding Agreement – Tiffany Stephens, Fiscal Manager

The Downtown Orlando Inc. (Downtown Orlando Partnership) is a 501c (6) founded in 1961 and comprised of more than 200 corporate members. Their mission is to enhance business and community relationships through collaborative events and initiatives. The agreement between the CRA and DOP provides funding to the DOP for activities related to the support and enhancement of downtown businesses and DOP's assistance in meeting the CRA Redevelopment Plan goals.

Staff requested that the CRA Advisory Board recommend to the CRA that it approve the funding agreement between the CRA and Downtown Orlando, Inc. in the amount of \$75,000 for the FY 2022-2023 and authorize the execution of the Agreement by the Chair and the Executive Director, subject to review and approval by the City Attorney's Office.

A motion was made by Monica McCown and seconded by Kimberly Stewart to recommend to the CRA approval of the attached agreement between the CRA and Downtown Orlando, Inc. in the amount of \$75,000 for FY2022-2023 and authorize the execution of the Agreement by the Chair and the Executive Director, subject to review and approval by the City Attorney's Office. The motion carried unanimously.

f. Homeless Outreach Funding Agreement – Tiffany Stephens, Fiscal Manager

The Health Care Center for the Homeless, Inc. (HCCH), provides outreach services within the Downtown CRA to assist those experiencing homelessness. The CRA desires to partner with this agency again in order to retain the services of the two homeless outreach specialists currently

serving the Downtown CRA. The agreement for October 1, 2022 to September 30, 2023 would have the CRA contributing \$67,200, the Homeless Services Network contributing \$35,000, and HCCH would cover all remaining costs. The HCCH will supervise the activities of the homeless outreach specialists and provide quarterly progress and summary reports to the CRA and HSN.

Staff requested that the CRA Advisory Board recommend to the CRA that it approve the Homeless Outreach Funding Agreement, subject to review and approval of the City Attorney's Office, and authorize execution of the agreement by the Chair and Executive Director.

A motion was made by Monica McCown and seconded by Eugene Jones to recommend to the CRA approval of the Homeless Outreach Funding Agreement, subject to review and approval of the City Attorney's Office, and authorize execution of the agreement by the Chair and Executive Director. The motion carried unanimously.

g. Starter Studio Funding Agreement – Tiffany Stephens, Fiscal Manager

Starter Studio hosts two cohorts of up to 16 companies per year in its accelerator program, with a minimum of four companies in each cohort. Starter Studio also provides seed funding to its second stage seed accelerator participants if they reach success metrics established by Starter Studio. The amounts of funding provided to the businesses range from \$25,000 to \$225,000, with such investment made in the form of convertible notes. Returns from convertible notes will be returned to the Starter Studio seed fund to invest in other companies.

Staff is requested that the CRA Advisory Board recommend to the CRA approval of the Starter Studio Funding Agreement to contribute \$125,000 to Starter Studio, subject to review and approval of the City Attorney's Office, and authorize the Chair and Executive Director to execute the Funding Agreement.

A motion was made by Monica McCown and seconded by Doug Taylor to recommend to the CRA approval of the Starter Studio Funding Agreement to contribute \$125,000 to Starter Studio, subject to review and approval of the City Attorney's Office, and authorize the Chair and Executive Director to execute the Funding Agreement. The motion carried unanimously.

h. Thornton Park District Funding Agreement – Tiffany Stephens, Fiscal Manager

The agreement between the CRA and the District provides funding to the District for activities related to District events, marketing, and programming, public art, the provision of a superior pedestrian experience, and the District's assistance in meeting the Downtown Community Redevelopment Area ("Area") Plan goals. The funding agreement proposed between the CRA and the District includes benchmarks for the District to meet including, but not limited to, maintaining an office in the Area, hosting events, and conducting clean-up/beautification activities.

Staff requested that the CRA Advisory Board recommend to the CRA that it approve the funding agreement between the CRA and Thornton Park District, Inc. in the amount of \$50,000 for the FY 2022-2023, subject to review and approval by the City Attorney's Office, and authorize the execution of the Agreement by the Chair and the Executive Director.

A motion was made by Monica McCown and seconded by Kimberly Stewart to recommend to the CRA approval of the funding agreement between the CRA and Thornton Park District, Inc. in the amount of \$50,000 for the FY 2022-2023, subject to review and approval by the City Attorney's Office, and authorize the execution of the Agreement by the Chair and the Executive Director. The motion carried unanimously.

i. **City District Inc., Funding Agreement – Tiffany Stephens, Fiscal Manager**

The agreement between the CRA and the District provides funding to the District for activities related to District events, marketing, and programming, the provision of a superior pedestrian experience, and the District's assistance in meeting the Downtown Community Redevelopment Area ("Area") Plan goals. The funding agreement proposed between the CRA and the District includes benchmarks for the District to meet including, but not limited to, maintaining an office in the Area, hosting events, and conducting clean-up/beautification activities.

Staff requested that the CRA Advisory Board recommend to the CRA that it approve the funding agreement between the CRA and City District, Inc. in the amount of \$50,000 for the FY 2022-2023, subject to review and approval by the City Attorney's Office, and authorize the execution of the Agreement by the Chair and the Executive Director.

A motion was made by Monica McCown and seconded by Eugene Jones to recommend to the CRA approval of the funding agreement between the CRA and City District, Inc. in the amount of \$50,000 for the FY 2022-2023, subject to review and approval by the City Attorney's Office, and authorize the execution of the Agreement by the Chair and the Executive Director. The motion carried unanimously.

j. **License Agreement for Outdoor Dining Area District GastroBar – Thomas C. Chatmon Jr., Executive Director**

District GastroBar is a full-service restaurant at 532 West Church Street being operated by District Gastrobar Hospitality Group, LLC. The CRA owns the adjacent parcel at 504 West Church Street, which it uses for landscaping material storage. District GastroBar would like to use a portion of the CRA's property to construct and operate an outdoor dining area for the restaurant. The proposed license agreement allows for such use and requires District GastroBar to pay a monthly license fee and maintain the area. The license may be terminated by the CRA at any time upon 30 days' notice.

Staff requested that the CRA Advisory Board recommend to the CRA that it approve the License Agreement, subject to review and approval of the City Attorney's Office and authorize execution of the Agreement by the Chair and Executive Director.

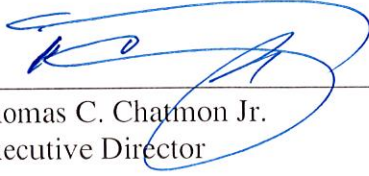
A motion was made by Monica McCown and seconded by Doug Taylor to recommend to the CRA approval of the License Agreement, subject to review and approval of the City Attorney's Office and authorize execution of the Agreement by the Chair and Executive Director. The motion carried unanimously.

Next Meeting

The next scheduled meeting of the Community Redevelopment Agency Advisory Board is Wednesday, September 28, 2022 at 3:00 p.m. in Veterans Conference Room.

Adjournment

There being no further business to come before the Community Redevelopment Agency Advisory Board, Chair Jamie Barati adjourned the meeting at 4:10 p.m.



Thomas C. Chatmon Jr.
Executive Director



Felix Roman
Board Secretary