



**DDB**

A meeting of the Downtown Development Board was held on Wednesday, March 27, 2019 at City Hall, 400 South Orange Avenue, Veterans Conference Room, Second Floor, Orlando, Florida. Chair Wendy Connor called the meeting to order at 3:00 p.m., noting a quorum was present.

MEMBERS PRESENT: Wendy Connor, Chair  
Bill Lambert, Vice Chair  
Eugene Jones  
Monica McCown  
Jamie Barati

COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD REPRESENTATIVES PRESENT:

Terry Delahunty  
Commissioner Victoria Siplin (arrived at 3:02 p.m.)

STAFF PRESENT: Thomas C. Chatmon Jr, Executive Director  
David Barilla, Assistant Director  
Walter Hawkins, Director of Urban Development  
Christel Brooks, Administrative Specialist  
Ashley Edwards, Board Secretary  
Tiffany Stephens, Fiscal Manager  
Mercedes Blanca, Project Manager  
Dominique Greco, DDB/CRA Project Manager  
Mary-Stewart Droege, Project Manager  
Kimberley Allonce, Economic Development Coordinator III  
Analys Sanchez, Interactive Media Coordinator  
Stacey Adams, Assistant City Attorney II  
Shaniqua Rose, Administrative Specialist

### **Approval of Minutes**

A motion was made by Monica McCown and seconded by Jamie Barati to approve the minutes for the February 6, 2019 Downtown Development Board meeting. The motion carried unanimously.

### **Orlando Police Department**

Sergeant David Baker introduced Lt. Jackie Howard to the Board. He also gave a presentation on the Orlando Police Department initiatives downtown. Sergeant Baker noted an increase in airbag thefts and vehicle burglaries, but assured the Board that OPD is actively investigating. The Board thanked Sergeant Baker for his presentation.

### **Orlando Farmers Market**

Ms. Jamie Giovanelli updated the Board on the recent status of the Downtown Orlando Farmers Market. She also provided insight and positive vendor and attendee commentary. The Board thanked Ms. Giovanelli for her presentation.

### **Executive Director Report**

Thomas C. Chatmon Jr., Executive Director, gave a PowerPoint presentation on recent and future events, including the year in review. Mr. Chatmon highlighted the opening of Earth Fare, City Arts Orlando; and the Avrio foundation - founded by DOP to help beautify downtown. The Board thanked Mr. Chatmon for his presentation.

**Public Comment:**

- Donna Haynes, Legal Aid, Society of the Orange County Bar Association inc, introduced the services to the Board of legal aid. The Board thanked Ms. Haynes for her introduction
- Johnathan Blount mentioned the SALT (Service and Love Together) initiative to the Board, an initiative which provides hygiene services for transients. He also announced that the program has expanded to 10 new locations. The Board thanked Mr. Blount for his presentation.

**New Business:**

- a. **DTO sculpture indemnity and hold harmless – David Barilla, Assistant Director** – Since September of 2007, the Downtown Orlando Information Center (Information Center) has been located in Seaside Plaza, courtesy of Highwoods Realty Limited Partnership (Highwoods). Pursuant to the terms of the Occupancy Agreement, as amended, Highwoods and the DDB are currently completing renovations of the Information Center. As part of the renovations, DDB’s marketing firm, Prismatic, has recommended placement of a “DTO” sculpture within the plaza in front of the Information Center. As the sculpture is proposed to be located within the plaza area owned by Highwoods, but not within the Premises definition of the Occupancy Agreement, Highwoods has requested that the DDB execute an indemnity and hold harmless agreement.

Staff recommends approval of the Indemnity and Hold Harmless Agreement between the Downtown Development Board and Highwoods Realty Limited Partnership, in substantially the form attached hereto, subject to review and approval of the City Attorney's Office, and authorization for the Chair and Executive Director to execute the Agreement.


A motion was made by Bill Lambert and seconded by Monica McCown to approve the Indemnity and Hold Harmless Agreement between the Downtown Development Board and Highwoods Realty Limited Partnership, in substantially the form attached hereto, subject to review and approval of the City Attorney's Office, and authorization for the Chair and Executive Director to execute the Amendment. The motion carried unanimously.


**Date of Next Meeting**

The next scheduled regular meeting of the Downtown Development Board is Wednesday, April 24, 2019, at 3:00p.m. in City Hall, Manatee A & B Conference Room, Sixth Floor.

**Adjournment**

There being no further business to come before the Downtown Development Board, Chair Wendy Connor adjourned the meeting at approximately 4:18 p.m.

  
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Thomas C. Chatmon, Jr.  
Executive Director

  
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Ashley Edwards  
Board Secretary