



DDB

MEETING NOTICE

WELCOME! We are very glad you have joined us for today's meeting. If you are not on the agenda and would like to speak at the meeting and address the Board, please fill out an appearance form and hand it to the Board Secretary. When you are recognized, state your full name and address to the Board. The Board is pleased to hear relevant comments; however a 5-minute limit is set by City Code. Large groups are asked to name a spokesperson. Robert's Rules of Order governs the conduct of the meeting.

A meeting of the Downtown Development Board will be held Wednesday, March 27, 2019 at 3:00 p.m., at City Hall, Second Floor, Veterans Conference Room, 400 South Orange Avenue, Orlando, Florida.

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes – February 6, 2019
4. Chairman's Report:
 - a. Orlando Police Department – Sgt. David Baker
 - b. Orlando Farmers Market – Jamie Giovanelli
5. Executive Director's Report – Thomas C. Chatmon Jr., Executive Director
6. Public Comment
7. New Business
 - a. DTO Sculpture Indemnity and hold harmless – David Barilla, Assistant Director
8. Date of Next Meeting – April 24, 2019, 3:00 PM, in Manatee A & B Conference Room, Second Floor
9. Adjournment

Persons wishing to appeal any decision made with respect to any matter considered at the Downtown Development Board meeting, will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 24 hours in advance of the meeting at 407-246-2251.



MEMORANDUM

TO: Wendy Connor, Chair
Bill Lambert, Vice Chair
Monica McCown
Jamie Barati
Eugene Jones

FROM: Thomas Chatmon, Executive Director of the Downtown Development Board/Community Redevelopment Agency

DATE: March 27, 2019

SUBJECT: Agenda items to be considered at the Downtown Development Board Meeting for March 27, 2019.

Approval of Minutes:

Staff will be available to answer any questions prior to Board consideration of approving the minutes of the February 6, 2019 Downtown Development Board Meeting.

Chairman's Report:

- a. Orlando Police Department – Sgt. David Baker
- b. Orlando Farmers Market – Jamie Giovanelli

Executive Director's Report: Thomas C. Chatmon Jr., Executive Director

Public Comment:

New Business:

- a. **DTO sculpture indemnity and hold harmless – David Barilla, Assistant Director** – Since September of 2007, the Downtown Orlando Information Center (Information Center) has been located in Seaside Plaza, courtesy of Highwoods Realty Limited Partnership (Highwoods). Pursuant to the terms of the Occupancy Agreement, as amended, Highwoods and the DDB are currently completing renovations of the Information Center. As part of the renovations, DDB's marketing firm, Prismatic, has recommended placement of a "DTO sculpture" within the plaza in front of the Information Center. As the sculpture is proposed to be located within the plaza area owned by Highwoods, but not within the Premises definition of the Occupancy Agreement, Highwoods has requested that the DDB execute an indemnity and hold harmless agreement.

Staff recommends approval of the Indemnity and Hold Harmless Agreement between the Downtown Development Board and Highwoods Realty Limited Partnership, in substantially

the form attached hereto, subject to review and approval of the City Attorney's Office, and authorization for the Chair and Executive Director to execute the Amendment.

Date of Next Meeting: – April 24, 2019, 3:00 PM, in Manatee A & B Conference Room,
Second Floor

Adjournment: