



AB

MEETING NOTICE

WELCOME! We are very glad you have joined us for today's meeting. If you are not on the agenda and would like to speak at the meeting and address the Board, please fill out an appearance form and hand it to the Board Secretary. When you are recognized, state your full name, address, and speak directly into the microphone. The Board is pleased to hear relevant comments; however a 5-minute limit is set by City Code. Large groups are asked to name a spokesperson. Robert's Rules of Order governs the conduct of the meeting.

A meeting of the Community Redevelopment Agency Advisory Board will be held Wednesday, October 31, 2018 at 3:00 p.m., City Hall, Sixth Floor Manatee A & B Conference Room, 400 South Orange Avenue, Orlando, Florida.

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes
 - a. Rescission of September 26, 2018 approval of amended minutes for August 22, 2018 meeting
 - b. Approval of minutes for August 22, 2018 meeting
 - c. Approval of minutes for September 26, 2018 meeting
4. Parramore Update – Walter Hawkins, Director of Urban Development
5. Public Comment
6. New Business
 - a. Vehicular Wayfinding – Mercedes Blanca, Project Manager
 - b. Carver Park MOU – Thomas C. Chatmon Jr., Executive Director
 - c. HSN Agreement Amendment – Thomas C. Chatmon Jr., Executive Director
7. Date of Next Meeting – November 28, 2018 at 3:00 PM, in Manatee A & B Conference Room
8. Adjournment

Persons wishing to appeal any decision made with respect to any matter considered at the Community Redevelopment Agency Advisory Board meeting, will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 24 hours in advance of the meeting at 407-246-2251

Downtown Development Board/Community Redevelopment Agency
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MEMORANDUM

TO: Wendy Connor, Chair
Bill Lambert Vice Chair
Jamie Barati
Monica McCown
Eugene Jones
Terry Delahunty
Commissioner Victoria Siplin

FROM: Thomas C. Chatmon Jr., Executive Director of the Downtown Development Board/Community Redevelopment Agency

DATE: October 31, 2018

SUBJECT: Agenda items to be considered at the Community Redevelopment Agency Advisory Board Meeting for Wednesday, October 31, 2018.

Approval of Minutes:

Staff will be available to answer any questions prior to Board consideration of approving the minutes of the August 22, 2018 and September 26, 2018 Community Redevelopment Agency Advisory Board Meeting.

Parramore Update: Walter Hawkins, Director of Urban Development

Public Comment:

New Business:

- a. **Vehicular Wayfinding – Mercedes Blanca, Project Manager** The CRA implemented its current system of teal vehicular wayfinding signs in 2010 in coordination with the opening of Amway Center. Since 2010, several additional destinations have been added or are underway. In addition, City and CRA staff have done an inventory of the current sign system and have observed that many signs are missing or are in poor condition including missing sign blades, and faded and peeling sign blades due to the Central Florida weather. As a result, CRA staff is recommending refreshing and enhancing the current vehicular wayfinding system. This will include replacing all missing signs, adding signs leading to new developments as needed, and switching out all signs blades in the current wayfinding system to match the current City branding standards (i.e. color, font, and logo). These updates will make the downtown signs consistent with the new vehicular wayfinding signs recently installed in the Loch Haven area. The Greater Orlando Aviation Authority (GOAA), through a competitive solicitation

process, selected AC Signs, LLC as its continuing signage construction services contractor. The City used the GOAA contract previously for the purchase of wayfinding signs at Loch Haven Park. CRA staff requests the use of the GOAA contract for the purchase of the vehicular wayfinding signs.

Staff is requesting that the CRA Advisory Board recommend to the CRA that it authorize the Chief Procurement Officer to enter into a contract with AC Signs, LLC of Orlando, Florida, based upon the attached scope and the GOAA contract, for the purchase of wayfinding signs and sign blades, and installation services in the estimated amount of \$282,186.60, subject to review and approval by the City Attorney's Office.

- b. **Carver Park MOU – Thomas C. Chatmon Jr., Executive Director** - The Orlando Housing Authority (OHA) received a HOPE VI grant from the U.S. Department of Housing and Urban Development (HUD), to facilitate the Carver Park redevelopment project (Project) with both affordable rental units and affordable homeownership units. The OHA was successful in completing portions of the Project including the Villas at Carver Park, a 64 unit senior living development and The Landings at Carver Park, a 56 unit affordable housing community. Due to unforeseen economic conditions, the OHA was not able to complete the construction the homeownership portion of the Project. To enhance the CRA's effort to increase owner-occupancy of homes in the Parramore area, the CRA, the OHA, and HUD are desirous of working together to complete a portion the homeownership phase of the HOPE VI commitment to provide homeownership units within the Downtown Orlando Community Redevelopment Area (Area). The OHA and the CRA desire to work collaboratively to complete 42 units of the homeownership phase of the HOPE VI commitment. This memorandum of understanding (MOU) sets forth the general parameters for the CRA and OHA to use in working towards a formal agreement of the parties for the construction and development of the remaining 41 homeownership units (one model home has already been constructed by OHA) of the Project located within the Area.

Staff requests that the CRA Advisory Board recommend to the CRA that it approve the Memorandum of Understanding with the Orlando Housing Authority, subject to review and approval of the City Attorney's Office, and authorize the Executive Director to execute the MOU.

- c. **HSN Agreement Amendment – Thomas C. Chatmon Jr., Executive Director** - Since January of 2016, the Homeless Services Network of Central Florida, Inc. (HSN) has been implementing the CRA's Downtown Relocation Assistance Program through the Downtown Relocation Assistance Program Implementation Agreement with the CRA. The Program and implementing Agreement both contemplate a program to assist chronically homeless within the Downtown Area in obtaining permanent supportive housing. The Agreement and Policies and Procedures were amended once in April of 2016 to refine the definition of chronically homeless to better meet the CRA's goals with the Program and the needs of our community. This proposed second amendment extends the original term one additional fiscal year to end September 30, 2022, allows for 2 additional

3 year extensions, and provides for the funds to implement the program to be provided to HSN in advance on a quarterly basis.

Staff requests that the CRA Advisory Board recommend to the CRA that it approve Amendment Two to the Downtown Relocation Assistance Program Implementation Agreement, subject to review and approval of the City Attorney's Office, and authorize the Chairman and Executive Director to execute Amendment Two.

Date of Next Meeting: The next CRA Advisory Board meeting will be held November 28, 2018 at 3:00 pm in the Manatee A & B Conference Room.

Adjournment