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The regular meeting of the Community Redevelopment Agency Advisory Board was held on Wednesday, April 25, 2018 at City Hall, 400 South Orange Avenue, City Hall, Fifth Floor, Megabyte Conference Room, 400 South Orange Avenue, Orlando, Florida. Vice Chair Bill Lambert called the meeting to order at 3:06 p.m. noting a quorum was present.

MEMBERS PRESENT: Bill Lambert, Vice Chair
Jamie Barati
Doug Taylor
Eugene Jones
Commissioner Victoria Siplin

MEMBERS ABSENT: Wendy Connor, Chair
Terry Delahunty

STAFF PRESENT: Walter Hawkins, Director of Urban Development
David Barilla, Assistant Director
Christel Brooks, Administrative Specialist
Ashley Edwards, Board Secretary
Kelly Allen, Marketing Coordinator
Kimberley Allonce, Economic Development Coordinator III
Analys Sanchez, Interactive Media Coordinator
Tiffany Stephens, Division Fiscal Manager
Mercedes Blanca, Project Manager
Bob Fish, Downtown Facilities Supervisor
Stacey Adams, Assistant City Attorney

Approval of Minutes - A motion was made by Victoria Siplin and seconded by Doug Taylor to approve the minutes of the March 28, 2018 CRA Advisory Board meeting. The motion carried unanimously.

Parramore Update: Walter Hawkins, Director of Urban Development gave an update on the recent events in Parramore. The Board thanked Mr. Hawkins for his presentation.

Public Comment: Johnathan Blount expressed his concerns with transient constituents loitering in and around Checker Park. Walter Hawkins, Director of Urban Development reassured Mr. Blount that the City is monitoring the area to ensure the safety of all.

New Business:

- a. **Downtown Holiday Light Decorations – Mercedes Blanca, Project Manager** - Community Redevelopment Agency (CRA) staff is interested in purchasing downtown holiday light pole decorations for the 2018 season. The selected option is a 42” custom snowflake light

constructed of powder coated aluminum and pure white LED lights, which is solely manufactured by Blachere Illumination. This option would match holiday lights that were previously purchased to replace 20-year-old decorations that had significantly deteriorated.

Staff suggests purchasing 143 units for a total price, including packing and shipping, of approximately \$116,470. These lights would be displayed in various high-traffic corridors throughout downtown, including, but not limited to, Orange Avenue, Central Boulevard, and Church Street.

Staff is requesting that the CRA Advisory Board recommend to the CRA that it authorize the City's Director of Procurement to issue a purchase order to Blachere Illumination USA, Inc. in the amount of approximately \$116,470, subject to the review and approval of the City Attorney's Office.

A motion was made by Doug Taylor and seconded by Jamie Barati to authorize the City's Director of Procurement to issue a purchase order to Blanchere Illumination USA, Inc. in the amount of approximately \$116,470, subject to the review and approval of the City Attorney's Office.

Next Meeting


The next scheduled meeting of the Community Redevelopment Agency Advisory Board is Thursday May, 24, 2018 at 3:00 p.m., at City Hall, Manatee A & B Conference Room, on the Sixth Floor.

Adjournment

There being no further business to come before the Community Redevelopment Agency Advisory Board, Vice Chair Bill Lambert adjourned the meeting at 3:25 p.m.



Thomas C. Chatmon, Jr.
Executive Director



Ashley Edwards
Board Secretary