



**DDB**

## **MEETING NOTICE**

**WELCOME! We are very glad you have joined us for today's meeting. If you are not on the agenda and would like to speak at the meeting and address the Board, please fill out an appearance form and hand it to the Board Secretary. When you are recognized, state your full name and address to the Board. The Board is pleased to hear relevant comments; however a 5-minute limit is set by City Code. Large groups are asked to name a spokesperson. Robert's Rules of Order governs the conduct of the meeting.**

A meeting of the Downtown Development Board will be held Wednesday, March 28, 2018 at 3:00 p.m., at City Hall, Sixth Floor, Manatee A & B Conference Room, 400 South Orange Avenue, Orlando, Florida.

## **AGENDA**

1. Call Meeting to Order
2. Roll Call
3. Approval of Minutes – February 21, 2018
4. Chairman's Report:
  - a. Orlando Police Department – Sgt. David Baker
  - b. Orlando Farmers Market – Dana Brown
  - c. Dr. Phillips Center for Performing Arts – Jackie Kelvington, VP of Community and Public Relations & Sam Labban, Senior Director of Finance
5. Executive Director's Report – Thomas C. Chatmon Jr., Executive Director
6. Public Comment
7. New Business
8. Date of Next Meeting – April 25, 2018, 3:00 PM, in Megabyte Conference Room, 5<sup>th</sup> floor
9. Adjournment

Persons wishing to appeal any decision made with respect to any matter considered at the Downtown Development Board meeting, will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based. Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office 24 hours in advance of the meeting at 407-246-2251.



## **MEMORANDUM**

**TO:** Wendy Connor, Chair  
Bill Lambert, Vice Chair  
Doug Taylor  
Jamie Barati  
Eugene Jones

**FROM:** Thomas Chatmon, Executive Director of the Downtown Development Board/Community Redevelopment Agency

**DATE:** March 28, 2018

**SUBJECT:** Agenda items to be considered at the Downtown Development Board Meeting for March 28, 2018.

### **Approval of Minutes:**

Staff will be available to answer any questions prior to Board consideration of approving the minutes of the February 21, 2018 Downtown Development Board Meeting.

### **Chairman's Report:**

- a. Orlando Police Department – Sgt. David Baker
- b. Orlando Farmers Market – Dana Brown
- c. Dr. Phillips Center for Performing Arts – Jackie Kelvington, VP of Community and Public Relations & Sam Labban, Senior Director of Finance

**Executive Director's Report:** Thomas C. Chatmon Jr., Executive Director

### **Public Comment:**

### **New Business:**

**Date of Next Meeting:** – April 25, 2018, 3:00 PM, in Megabyte Conference Room, 5<sup>th</sup> Floor

### **Adjournment:**