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The regular meeting of the Community Redevelopment Agency Advisory Board was held on Wednesday, January 24, 2018 at City Hall, 400 South Orange Avenue, City Hall, Second Floor, Sustainability Conference Room, 400 South Orange Avenue, Orlando, Florida. Chair Wendy Connor called the meeting to order at 4:13 p.m. noting a quorum was present.

MEMBERS PRESENT: Wendy Connor, Chair
Bill Lambert, Vice Chair
Jamie Barati
Eugene Jones
Doug Taylor
Terry Delahunty
Commissioner Victoria Siplin

STAFF PRESENT: Thomas C. Chatmon, Jr., Executive Director
Walter Hawkins, Director of Urban Development
David Barilla, Assistant Director
Christel Brooks, Administrative Specialist
Ashley Edwards, Board Secretary
Kelly Allen, Marketing Coordinator
Kimberley Allonce, Economic Development Coordinator III
Analys Sanchez, Interactive Media Coordinator
Rose Garlick, Downtown Information Center Manager
Tiffany Stephens, Division Fiscal Manager
Mercedes Blanca, Project Manager
Bob Fish, Downtown Facilities Supervisor
Stacey Adams, Assistant City Attorney

Approval of Minutes - A motion was made by Terry Delahunty and seconded by Victoria Siplin to approve the minutes of the December 6, 2017 CRA Advisory Board meeting. The motion carried unanimously.

Parramore Update: Walter Hawkins, Director of Urban Development updated the success of the first Parramore Farmers Market. The Board thanked Mr. Hawkins for his update.

Chairman's Report: Thomas Chatmon Jr., Executive Director informed the Board of the possibility of future partnership with Firespring Fund. The Board thanked Mr. Chatmon for his update.

New Business:

- a. **20 N. Orange Avenue Streetscape Agreement –Thomas Chatmon Jr., Executive Director -**
In an effort to accomplish the objectives of Part III, Chapter 163, Florida Statutes and further implement the Downtown Orlando Community Redevelopment Plan adopted pursuant thereto, the CRA has adopted and established the Streetscape Cost Sharing Program (Program). Under the Program, which is included within the Downtown Streetscape Guidelines (Guidelines), the CRA provides financial assistance towards certain eligible streetscape projects within the Downtown Orlando Community Redevelopment Area (Area).

As recommended by the Project DTO process, the City and CRA staff has begun the work of revising the Guidelines. It is anticipated that the Program will be restructured in conjunction with that process. However, on September 26, 2016, the CRA adopted interim revisions to the Program that would generally allow an applicant to receive half of the cost of installation of the new streetscape based on what it would cost for the CRA to install, if proceeding to construct the streetscape on its own. Specifically, the revisions allow reimbursement for a few items originally excluded from the Program including removal and disposal of prior streetscape materials and trees, sub-base, general conditions, temporary walks, fencing, and MOT costs.

Steelbridge 20 North, LLC will be completing significant renovations to their building located at 20 North Orange Avenue, the northwest corner of the Orange Avenue and Central Boulevard intersection. Part of their planned renovations would include restructuring their first level floor plan to include new retail units that will further activate what is currently viewed as Downtown Orlando's main and main. To improve overall aesthetics and flow into and around their building, Steelbridge 20 North, LLC is also interested in improving the streetscape surrounding their property on both Orange Avenue and Central Boulevard. Improvements include, but are not limited to, brick paver installation and refurbishment, landscaping, irrigation, and new and relocated pedestrian lights.

Staff is requesting that the CRA Advisory Board recommend to the CRA approval of the Agreement with Steelbridge 20 North, LLC providing funding of up to one hundred fifty-five thousand three hundred seventy-four and 07/100 (\$155,374.07) towards the costs of such Streetscape Project pursuant to and contingent upon the terms of this Agreement, and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval of the City Attorney's Office.

A motion was made by Terry Delahunty and seconded by Victoria Siplin to approve the Agreement with Steelbridge 20 North, LLC providing funding of up to one hundred fifty-five thousand three hundred seventy-four and 07/100 (\$155,374.07) towards the costs of such Streetscape Project pursuant to and contingent upon the terms of this Agreement, and authorization for the Chair and Executive Director to execute the Agreement, subject to review and approval of the City Attorney's Office. The motion carried unanimously.

Next Meeting

The next scheduled meeting of the Community Redevelopment Agency Advisory Board is Wednesday, February 21, 2018 at 3:00 p.m., at City Hall, North & South Collaborations Conference Room, on the First Floor.

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Adjournment

There being no further business to come before the Community Redevelopment Agency Advisory Board, Madam Chair Wendy Connor adjourned the meeting at 4:53p.m.



Thomas C. Chatmon, Jr.
Executive Director



Ashley Edwards
Board Secretary