



A joint Workshop of the Downtown Development Board and the Community Redevelopment Agency Advisory Board was held on Wednesday, August 23, 2017 at City Hall, 400 South Orange Avenue, Manatee A & B Conference Room, Sixth Floor, Orlando, Florida. Madam Wendy Connor called the meeting to order at 12:22 pm.

MEMBERS PRESENT: Wendy Connor, Chair
Bill, Lamber Vice Chair
Doug Taylor
Jamie Barati
Terry Delahunty
Commissioner Victoria Siplin

STAFF PRESENT: Thomas C. Chatmon Jr, Executive Director
Walter Hawkins, Director of Urban Development
David Barilla, Assistant Director
Christel Brooks, Administrative Specialist
Ashley Edwards, Board Secretary
Marya Collier, Division Fiscal Manager
Mercedes Blanca, Project Manager
Kelly Allen, Marketing Coordinator
Analys Sanchez, Interactive Media Coordinator
Bob Fish, Downtown Clean Team Manager
Stacey Adams, Assistant City Attorney, City Attorney's Office
Brian Battles, Deputy Chief Financial Officer
Jason Wojkiewicz, Budget Analyst II
Rose Garlick, Economic Development Coordinator I
Dominique Greco, DDB/CRA Project Manager
Lusbeth Perez Pena, Departmental Fiscal Manager

DOWNTOWN DEVELOPMENT BOARD

1. **2017-2018 Proposed Budget and Resolution** – Mercedes Blanca reviewed the 2017-2018 Proposed Budget and Resolution. The Board reviewed various reports supporting the proposed Budget. The DDB Budget and Resolution will be presented at the next DDB Board Meeting on August 30, 2017.
2. **2017-2018 DDB/CRA Cost Share Agreement** – Marya Collier explained the 2017-2018 DDB/CRA Cost Share Agreement.

3. **2017-2018 City Services Agreement** – Marya Collier reviewed the 2017-2018 City Services Agreement. The only provisions that have changed from last year’s agreement are the dates and the dollar amount to be provided to the City for its services.
4. **2017-2018 Special Event Funding** – Marya Collier advised that 47 requests were received for this year’s special event funding in the amount of \$176,250. Ms. Collier advised that staff recommends \$144,500 in funding to applicants. Ms. Collier explained that due to the increase in special event funding requests for this upcoming fiscal year, there were additional benchmarks put in place according to each individual event.
5. **2017-2018 Community Concert Funding** – Marya Collier advised that 9 requests were received this year for Community Concert Funding in the amount of \$157,750. Ms. Collier explained that staff recommends \$147,750 in funding to applicants leaving a contingency of \$2,250.

Public Comment: None.

COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD

1. **2017-2018 Proposed Budget and Resolution** – Mercedes Blanca reviewed the 2017-2018 Proposed Budget and Resolution for the CRA. The Board reviewed various reports supporting the proposed Budget. Ms. Blanca explained that the CRA Budget and Resolution will be presented at the next CRA AB meeting on August 30, 2017.
2. **2017-2018 DDB/CRA Cost Share Agreement** – Marya Collier explained the 2017-2018 DDB/CRAA Cost Share Agreement provisions. The only provisions that have changed from last year’s agreement are the dates and the dollar amount.
3. **2017-2018 City Services Agreement** – Marya Collier reviewed the 2017-2018 City Services Agreement. The only provisions that have changed from last year’s agreement are the dates and dollar amount to be provided to the City for its services.
4. **Seniors First – Senior Tran Funding Agreement** – Marya Collier reviewed the Seniors First – Senior Tran Funding Agreement. The proposed funding remains the same as Fiscal Year 2016-2017.
5. **Downtown Orlando Inc., (DOP) Funding Agreement** – Marya Collier reviewed the DOP Funding Agreement. The proposed funding remains the same as Fiscal Year 2016-2017.

Public Comment: None.

Date of Next Meeting

The next scheduled meeting of the Downtown Development Board and the Community Redevelopment Agency Advisory Board is Wednesday, September 27, 2017, 3:00 p.m. at City Hall, Sustainability Conference Room on the Second Floor.

Adjournment

There being no further business to come before the Downtown Development Board and the Community Redevelopment Agency Advisory Board, the budget meeting/workshop adjourned at 1:44 pm.



Thomas C. Chatmon Jr.
Executive Director



Ashley Edwards
Board Secretary